

Lenovo (United States) Inc.

Ship To
 Navarro County
 300 W 3rd Ave Ste 4
 Corsicana TX 75110-4603
 Navarro County

Invoice No 6461915963
Invoice Date 09/08/2022
Send Payment To: Lenovo (United States) Inc.
 P.O. Box 643055
 Pittsburgh, PA
 15264-3055

Invoice To
 Navarro County
 300 W 3rd Ave Ste 4
 Corsicana TX 75110-4603

For questions about your invoice
 call: Lenovo Accounts Receivable
 1-800-426-9735
 email: naar@lenovo.com
Delivery # : 5244012561
Lenovo Order # : 4641266788

SAP Customer # : 1216861050
SAP Customer Name : Navarro County

RECEIVED

PO # : ~~216502~~
Agreement # :

SEP 13 2022
 NAVARRO COUNTY
 AUDITOR'S OFFICE

License # :

Product	Description	QTY	Unit price	Amount
			Discount Amt	Discted Amt

78057023	Adobe Acrobat Standard 2020 (Electronic Mfg Product #: 65312125 Contract #	1.00	220.26	220.26
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78081853	Microsoft Office Professional 2021 (Elec Mfg Product #: 269-17195 Contract #	1.00	296.46	296.46
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Summary:

Total of Products/Services	516.72
Total Amount Due	516.72 USD

This invoice is issued as a result of the Lenovo CUSTOMER AGREEMENT or the equivalent agreement between us.

Remarks :

These items are controlled by the U.S. Government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

Payment method:

Purchase Order

Payment Terms :

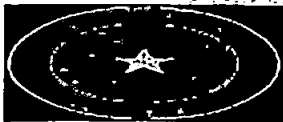
30 days from date of invoice

Payment due within terms (Late payment fee may apply)

516.72

E.&O.E. "The Lenovo logo is a trademark of Lenovo Group Limited or one of its subsidiaries"

CUSTOMER COPY-FOR YOUR RECORDS



Lisa Clay <lclay@navarrocounty.org>

Fwd: Lenovo Invoice: 6461915963

1 message

Kevin Bussard <kbussard@navarrocounty.org>

Tue, Sep 13, 2022 at 9:56 AM

To: Tiffany Richardson <trichardson@navarrocounty.org>, Lisa Clay <lclay@navarrocounty.org>, Natalie Robinson <nrobinson@navarrocounty.org>

Lenovo Invoice for the Adobe and Office product licenses for Jayar Medlock's new laptop. The laptop shipped without the product licenses and we wasn't originally charged for it either. The laptop needed the licenses for him to function.

V/R,
Kevin Bussard
IT Specialist
Navarro County, TX
601 N 13th St
kbussard@navarrocounty.org
Office: 903-875-3368
Cell: 903-875-5192

----- Forwarded message -----

From: **Noreply NA Invoicing** <noreplyna_e@lenovo.com>
Date: Tue, Sep 13, 2022 at 9:19 AM
Subject: Lenovo Invoice: 6461915963
To: KBUSSARD@NAVARROCOUNTY.ORG <KBUSSARD@navarrocounty.org>

Dear Valued Customer,


Please find attached copy of Lenovo Invoice # 6461915963.

Note that this is a no reply mailbox. For any question related to your invoice, please contact our Accounts Receivable department at 1-800-426-9735 or naar@lenovo.com

This email message and any files transmitted with it contains confidential information intended only for the person(s) to whom this email message is addressed.

If you have received this email message in error, please notify the Accounts Receivable department and delete the original message. Than you.

Lenovo (United States) Inc.

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15K



NAVARRO COUNTY AUDITOR'S OFFICE

Terri Gillen, County Auditor

Phone: (903) 654-3095

601 North 13th Street, Suite 6

Corsicana, TX 75110

e-mail: auditor@navarrocounty.org

Natalie Robinson, First-Assistant

Kaye Martin, Assistant

Patty Wells, Assistant

Lisa Clay, Assistant

Jan Wise, Assistant

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- ☒ Item incurred before purchase order issued
- ☐ Purchase order number is inconsistent with invoice
- ☐ Amount billed does not match the purchase order
- ☐ Vendor on purchase order does not match invoice
- ☐ Insufficient documentation to process payment
- ☐ Signature or date not present
- ☐ System shows invoice paid
- ☐ Budget Account Number (Line Item) is missing – Acct # _____
- ☐ Insufficient budget in Line Item
- ☐ Payment Request inconsistent with County Policy
- ☐ Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: _____

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Terri Gillen
Signature

9-13-2012
Date